

MEETING MINUTES

MEETING: Friends of the Library (FOL) (South Cheatham County)

DATE AND TIME: October 1, 2024, 6 p.m.

LOCATION: South Cheatham County Library (main room)

ATTENDEES: Kandace (Kandy) Kapanka – President, FOL
Lana Foster – Treasurer, FOL
Jennifer Ensley – Director, South Cheatham County Library
Corey Foster
Janet Walker
Jenny Oles

PREPARED BY: Corey Foster, final formatting by Charlie Silliman

ITEMS OF DISCUSSION:

Kandy called the meeting to order at 6:02 p.m.
September meeting minutes approved as distributed. Motioned by Lana, Jenny seconded.

Old Business

Old business items were discussed. Some additional items of note are listed below:

- Discussed Fall activities. The library will participate in Trick or Treat on Main. The library will not be participating in HHS Homecoming.
- Revisited the Library Board of Trustees' need of new members. They are full and have no need for new applicants.
- The FOL was informed that Lana and Charlie attended the most recent Library Board of Trustees Meeting.

New Business

Agenda Item 1. – Support for Trick or Treat on Main

Additional Notes: Discussed supporting Trick or Treat on Main. We anticipated the need for candy for 460+ kids. Lana bought large bags at Costco last year. The FOL will reimburse up to \$150 for candy to give away. Motioned by Jenny. Seconded by Kandy. Janet will get candy and submit for reimbursement.

Agenda Item 2. – Library Website

Additional Notes: Discussed that the new library website is up and running. The new address is <https://ccplibraries.org>

Agenda Item 3. – Christmas Activities

Additional Notes: Discussed Christmas/December Holiday plans and support. Last year's Santa is not available. This will be Jennifer's first time to coordinate the Christmas tree lighting so the FOL informed her about the event and everything that is expected of it by the town and patrons. Discussed how past events

were done and who was involved. Discussed that she needs to contact the high school band, the Boy Scouts, and the choir.

Additional Agenda Items.

Kandy Kapanka has tendered her resignation as FOL President and Lana Foster has tendered her resignation as FOL Treasurer. They will both continue to serve until the FOL meeting in November. Lana informed the FOL about the process for replacing both of them as signatories for the CDs at Edward Jones and for the United Community Bank checking account at the appropriate time.

Discussed the need for board officer appointments/renewals. The Ashland City Friends of the Library votes/appoints officers yearly. Nominations and voting will take place at the November Friends of the Library meeting. Lana will send an email to everyone on the FOL email list calling for participation at the next meeting.

Discussed the November meeting conflict with election day. It was decided that the next meeting will take place on November 7th.

Lana updated the FOL regarding the plans shared at the Library Board of Trustees meeting regarding the new library that is planned to be constructed within two years and that will be located next to the Harpeth Middle School.

Jennifer presented the FOL with a draft of a flier that Robert (Bob) Perry designed which would encourage people to give input about the new Kingston Springs Library (LAT Center). Jennifer said that Bob will distribute the finalized fliers at the Art in the Park Event this weekend.

Jennifer is planning for new programs for the library to be held monthly including Veteran's Services and a game night. Alzheimer's Tennessee is also planning some senior programming at the library. Considering card-based games during the day.

Finances

A CD that matured was rolled over for another year of investment at 4.25%. After credits for interest, book sales, and donations of \$393.69 and debits to reimburse Velvet Collier for Summer Reading Program supplies of \$1,273.54, the ending balance is \$11,668.91.

Kandy adjourned the meeting at 7:25 p.m.